

OneGeology Operational Management Group Meeting 2
Chez Jenny, Paris
0900 – 1700 1 March 2008

Attendees:

Katy Booth (British Geological Survey)
Floris de Bree (TNO - Geological Survey of the Netherlands)
John Broome (ESS - Geological Survey of Canada)
Patrice Christmann (Association of European Geological Surveys)
Luca Demicheli (APAT - Geological Survey of Italy)
Tim Duffy (British Geological Survey)
Ian Jackson (British Geological Survey)
Francois Robida (Bureau de Recherches Géologiques et Minières - France)
Philippe Rossi (Commission for the Geological Map of the World)
Jeans-Jacques Serrano (Bureau de Recherches Géologiques et Minières - France)
Dave Soller (United States Geological Survey)
Urszula Stepień (Polish Geological Institute)
Harvey Thorleifson (Geological Survey of Minnesota - USA)
Robert Tomas (Czech Geological Survey)
Cathy Truffert (Bureau de Recherches Géologiques et Minières - France)
Dominique Verhelst (Bureau de Recherches Géologiques et Minières - France)
Philippe Vesseron (Bureau de Recherches Géologiques et Minières - France) (lunch only)
Koji Wakita (AIST - Geological Survey of Japan)

Apologies:

Fraser Taylor (ICSGM)
Lee Allison (Arizona Geological Survey - USA)
Kristine Asch (Federal Institute for Geosciences and Natural Resources - Germany)
Lesley Wyborn (Geoscience Australia)
Arne Bjorlykke (Geological Survey of Norway)

*Progress on Actions from the previous (Ottawa) meeting are recorded in Appendix A - Actions still relevant are **highlighted**. It was agreed that the notes of the meeting would be kept brief and the focus would be on listing the actions. **New Actions generated during this meeting are recorded in Appendix B.***

1. Welcome, introductions and agenda (IJ)

All applauded the excellent organisation of the Operational Management Group (OMG) meeting and the Technical meeting by the BRGM Team and in particular the work of Dominique Verhelst.

2. Welcome (FR)

3. Overview of minutes and actions from Ottawa – review agenda (JB)

The actions from the Ottawa were all placed within the items of the agenda and reviewed then.

4. Update on OneGeology, its current position and work in train (IJ)

IJ gave a brief presentation of the aims and current status of 1G (which will be placed on the website for download). The overall position is extremely positive. After the Commonwealth Directors meeting in Keyworth this week numbers participating in 1G may rise to 81. 1G had received a lot of attention from major speakers and the media at the launch of IYPE. Technical work is very much on track (in fact significantly in advance of it). It was agreed that we need to record in some way the significant contribution of some nations to 1G.

5. Funding and support actions (IJ)

IJ had consulted lawyers on the possible options, pros and cons for the legal status of 1G post IGC and a paper would be circulated in a few weeks. Participants from other jurisdictions were asked to add options from their nations.

6. Relationships with other Groups (JB)

JB presented a preliminary list, which will be circulated for comment and additions

7. Communications and website (HT)

It was agreed that translations of key texts (posters and leaflets etc) should be done. The text for these is available on the website for those doing the translations.

8. Intellectual Property Rights (JB)

JB provided an outline of the basic position; this would be progressed by email.

9. Strategy for technical and practical assistance for developing nations (KB)

Recent work and developments by the Technical Group are very relevant to this item and will require action by the OMG.

10. Organisation, Governance, Roles and Responsibilities (IJ)

Two draft documents – Participation in 1G and also Steering Group Terms of Reference were presented and discussed. These drafts will be circulated and require comment by the OMG prior to being released/presented to the Steering Group.

11. Report from Orleans Technical Workshop (TD)

The work of the Technical Group was presented and discussed. Progress was excellent. A number of decisions/actions were required of the OMG as a result of the Workshop in Orleans (see actions). The estimate of nations serving was difficult to state but may exceed 40 by the time of the IGC – well over the original target number.

12. Planning for the 33IGC

A draft paper on the potential events at the 33 IGC was presented and discussed in detail. Several important obligations and actions resulted.

13. Any Other Business

Sustainability of 1G - the need for a paper on the 2-4 year objectives and business model of 1G post-IGC was discussed and agreed. The idea by US to have a national version of the

1G logo by adding the national abbreviation was not regarded as appropriate for a truly international logo and was not agreed by the OMG. Similarly the OMG agreed that the draft logo for 1G-Europe should not amend the current global logo.

14. Date Next Meeting

This would be in Oslo at the IGC at a time to be agreed once other IGC events had been fixed. The meeting after that (subject to decisions of Directors/Steering Group at the IGC) would be in Italy.

Appendix A:

Status of Actions agreed at OneGeology Operational Management Meeting, Ottawa

Status		Action	Lead (in bold)
Ongoing	1.1	Overall IGC33 co-ordination.	John Broome Ian Jackson Harvey Thorleifson
In hand	1.2	Provide a new movie for the five minute plenary.	Ian Jackson
Done	1.3	Pursue possibility of 1G presentation movie at opening plenary of IGC and report back to IJ.	Arne Bjorlykke
New Action on Katy & Cathy	1.4	Co-ordinate and produce a strategy as soon as possible for the 1G booth at IGC. To include demos, rolling powerpoints, posters, giveaways, flyers. Roster to be organised (including multilingual).	Cathy Truffert Lesley Wyborn
Action Floris/Martin	1.5	Arrange for the GeoTruck to be at IGC.	Martin Peersmann
In hand	1.6	Media events and press releases.	Marie Cowan BGS (IJ to liaise)
Discharged in another way	1.7	Organise papers in appropriate IGC sessions. Consider division of papers into the three topics linked to the themes at IGC.	Kristine Asch Martin Peersmann Lesley Wyborn Dave Soller
Discharged in another way	1.8	Co-ordinate trawl for and circulate a listing of all prospective 1G papers (title, author, potential session) and co-ordinate activities with the 1G co-ordinators (see Action 1.1)	Kristine Asch
In hand	1.9	Co-ordinate launch event – similar to CGI at IGC Florence. Book room and facilities and refreshments. Show maps, show potential use, use Google Earth paradigm to explain.	Harvey Thorleifson
Discharged	1.10	“Theme of the day”. Co-ordinate an attempt to have 1G visible in all sessions.	Arne Bjorlykke
In hand	1.11	Co-ordinate logistics and advertising IGC – mailing, promotion etc.	Katy Booth
Ongoing	1.12	Forward any further ideas on IGC to John Broome.	All
In hand. Others to forward	1.13	Legal advice on 1G formal “identity” needed. Create an options document to present to the Directors of Surveys (ICOGS) outlining the pros	Ian Jackson

examples		and cons – by 31 May 2008. Co-ordinate the current organisational management subgroup protem.	
In hand	1.14	Add a substantial 1G steering group item to the ICOGS meeting agenda in Oslo.	Arne Bjorlykke
New action on John to write a 1 page progress update & circulate to all	1.15	Draft a paper (background, series of options, example of recommended licence) covering all types of IPR issues for the Steering Group Meeting in Oslo. Discuss with Fraser Taylor. Distribute this proposal before 31 May 2008.	John Broome Martin Peersmann Lesley Wyborn Dave Soller
Done. Contact individually to ascertain buddy options	1.16	Produce and circulate a list of category three countries and co-ordinate buddy assistance. Ensure the correct/most appropriate buddies assigned.	Lesley Wyborn Katy Booth
Ongoing	1.17	Each country to bring one country on board.	All
To be done in another way	1.18	Draft an email offering help.	Lesley Wyborn
To be done in another way	1.19	Construct a standard letter for those countries hosting another countries' data – a terms and conditions type document.	Lesley Wyborn Katy Booth
Discharged Another method to be used	1.20	Draft an email to the category three countries and one to category two countries to explain decisions.	Lesley Wyborn Katy Booth
Overtaken by other actions	1.21	Once the cookbooks and portal have been released, investigate what it would need to encourage others to sign up to 1G.	Katy Booth Lee Allison
Done	1.22	Create banners/posters "We are a contributing nation to OneGeology" for different countries to display in their booth.	Katy Booth
Action remains	1.23	Determine which countries will have a booth at IGC and provide relevant materials.	Katy Booth
Done	1.24	Create key links on IYPE and other websites especially.	Luca Demicheli (via Ed de Mulder)
In hand	1.25	Submit an article for inclusion in Research@EU magazine. There will be a full issue covering IYPE.	Ian Jackson
Done	1.26	Patrice Christmann to supply contact information for this magazine.	Patrice Christmann
Floris to follow up via Martin & Luca to explore options with Floris	1.27	Make static content of website multilingual. Priority pages would be opening page, poster, accord, cookbooks. In Spanish, French, German, Russian and Mandarin. To look at costs of bureau service first, if expensive Katy Booth to ask countries involved to translate.	Martin Peersmann

Done	1.28	Create web links to 1G coverage in different language newspaper articles wherever possible.	Katy Booth
Discharged	1.29	Provide Martin Peersmann with one or two names and contact details of high profile marketing/advertising companies in your country.	All
Discharged	1.30	Invite major advertising companies to come up with some promotional designs (competition and sponsorship).	Martin Peersmann
Done In hand	1.31	Promote 1G at the IYPE launch events – Paris Feb 08, Brazil 22-23 April 08, Tanzania 23-24 May 08.	Luca Demicheli
Done/ongoing	1.32	Make available on the 1G web promotional material for meetings, logos, icons etc, including Ian's most current powerpoint and the movie.	Katy Booth
Katy to re-circulate	1.33	Circulate a list of white countries on 1G map and make available contacts to this group.	Katy Booth Patrice Christmann
Done	1.34	Identify the IYPE member countries who are not members of 1G and contact them.	Arne Bjorlykke Katy Booth
Done	1.35	Attempt to get India to join 1G.	Cathy Truffert
Action moved to Phillippe who will attempt to contact	1.36	Attempt to get Kazakhstan to join 1G.	Martin Peersmann
Done	1.37	Attempt to get Israel to join 1G.	Luca Demicheli
In hand	1.38	Take on position of "recruitment secretary" – write draft recruitment strategy by 31 December 2007.	Robert Tomas
Ongoing	1.39	Liaise with Robert to accomplish the recruitment strategy and copy all relevant correspondence.	All
Antarctica maps in hand (BGS digitising) Phillippe to assist re. CGMW marine info.	1.40	Need to ensure we have strategy for inclusion of Antarctic and marine geology. Draft strategy paper by 31 December 2007.	Dave Soller
Part done	1.41	Ensure IGC and 1G websites are actively linked with front page hot links.	Ian Jackson Arne Bjorlykke
Done	1.42	Raise awareness of 1G on NSF and informatics committees in USA.	Lee Allison Harvey Thorliefson
Ongoing	1.43	Act as informal ambassadors for 1G.	All
Ongoing	1.44	Keep linkages strong in the US.	Lee Allison (Linda Gunderson USGS)
Done	1.45	Draw up a circulation list (table of groups) of associated groups and organisations and confirm leads.	Ian Jackson
Done	1.46	Provide IJ with the list of groups produced at the meeting.	John Broome
In hand	1.47	All proposal papers and documents agreed above and needed (especially for ICOGS and Steering Group meetings) should be distributed by 31 May	All

		2008 to allow time for consideration by Survey Directors and Steering Group before Oslo.	
Ongoing	1.48	Lobby ICOGS and 1G Directors of own surveys to ensure awareness before the Oslo Steering Group meeting.	All
Done in part	1.49	Write a letter to the Directors of Surveys whose representatives were not present at the Ottawa meeting.	Ian Jackson
Overtaken by events	1.50	Technical Helpdesk:- No additional resources likely beyond that available in each country now. Determine exactly what would be required to set up the helpdesk.	Lesley Wyborn
Overtaken by events	1.51	Technical Helpdesk – Following advice from Lesley (1.50) submit a small proposal to EuroGeoSurveys and consult with Patrice.	Ian Jackson
In hand	1.52	Book a meeting room at IGC Oslo for a 1G pre-launch meeting.	Ian Jackson
Done	1.53	Organise room and logistics for 1 March.	Cathy Truffert
Done	1.54	Issue notification and agenda and liaise with Cathy Truffert on details.	Ian Jackson

Appendix B:

Actions agreed at Paris OneGeology Operational Management Meeting, 1st March 2008.

Action number	Agenda item	Action	Owner
2.1	Update on 1G progress	Show % of country coverage on the web map	KB to add to web
2.2		Add French Guyana to the 1G map	KB
2.3	Funding & support actions	Provide information on possible legal status options to IJ	PR, HT, DS, KW, JB
2.4		Ian to provide to OMG paper from UK lawyers by end April	IJ
2.5		Provide feedback on the legal options paper	All
2.6		Compile all feedback into paper for Steering Group by 31 st May	IJ
2.7		Update current list of potential members of pro-tem steering group and circulate to OMG.	KB
2.8	List of related organisations and groups	Email table of the other organisations etc to all for comment/update by 8 th March	JB
2.9		All to comment to JB by 31 st March	All
2.10	Communications & website	Submit article to Research@EU	IJ
2.11		Investigate translation options for main 1G documents and web pages	LD, FB.
2.12		Follow up former translation action on Martin P	FB
2.14		Reissue the white countries list	KB

2.15		Marine domain: CGMW to supply data and identify scientific contacts	PR
2.16		Antarctica: BGS to collaborate with CGMW in producing best coverage.	PR, IJ
2.17		CGMW make contact & recruit Kazakhstan	PR
2.18	IPR	Write 1-page paper summarising current IPR position and options. Circulate to all.	JB
2.19		Provide feedback feedback to JB on IPR paper	All
2.20	Strategy for assisting developing nations	Include in 'participation in 1G' document for steering group.	IJ
2.21		Draft a list of positive benefits, send to IJ by 31 st March	FB, HT
2.22		Write direct personal emails on potential participation to 40+ surveys who have not responded to Buddy coordination request. TD to provide brief	IJ, TD
2.23	1G organisation, governance roles and responsibilities	Circulate 'Terms of reference' and "participation" DRAFT documents	IJ
2.24		Provide feedback on terms of reference and "participation" documents by 31 st March	All
2.25		Write a 1-page plain English synopsis of the cookbook for the directors by 31 st March	RT and TD
2.26	33 rd IGC in Oslo	Send draft paper on 1G at the IGC to all	IJ
		Launch event at plenary – all provide ideas to IJ on actual launch activity (e.g. children and pieces of jigsaw) by 31 st March	All
2.27		1G floor poster to be produced	LD
2.28		Provide relevant graphics and size to LD	KB
2.29		Provide 1G pin/lapel badges for all	KB
2.30		Provide badges for those involved saying 'ask me about 1G'	KB
2.31		Send itemised list of tangible financial or in-kind contributions to 1G IGC activities (e.g. wine, beer, printing, funds) to KB	All
2.32		Those responsible for each of the IGC events to keep all providing input to their items informed	KB, CT, HT, MC, IJ, JB, TD, PC
2.33		Media brief best practice template to be provided to operational management group	MC (KB)
2.34		Geo-information symposium – submit a paper on 1G	HT
2.35		Brief survey directors on the facts and position of 1G in preparation for ICOGS meeting – ie make sure they are fully aware and informed.	All

2.36	Any Other Business	Write a briefing paper including a 1G business model, & strategy & objectives for years following IGC for the steering group	IJ
2.37		Produce draft set of Success Criteria for 1G (as per original 1G and Brighton mission and vision for progress to 33 IGC) and circulate to OMG for comment	JB
2.38		Draft TOR for the operational management group of 1G and circulate to all by 31 March and revise and re-issue by 30 April	JB, HT
2.39		Comment on OMG ToR by 14 April	All
2.40		Contact U. Stepien to explain the decision that the OneGeology not be modified or regionalized	JB
2.41		Date of next meeting	Oslo – to be arranged
2.42	Subsequent meeting in Italy – to be arranged		LD