

Onegeology Board Meeting #5

Telephone Conference

30 March 2015

DATE: 30 January 2015

VENUE: Telephone Conference

Location	Local time	Time zone
London	Monday, March 30, 2015 at 2:00:00 PM	BST
Canberra	Midnight between Monday, March 30, 2015 and Tuesday, March 31, 2015	AEDT
Tokyo	Monday, March 30, 2015 at 10:00:00 PM	JST
Rio de Janeiro	Monday, March 30, 2015 at 10:00:00 AM	BRT
Pretoria	Monday, March 30, 2015 at 3:00:00 PM	SAST
Tokyo	Monday, March 30, 2015 at 10:00:00 PM	JST
Warsaw	Monday, March 30, 2015 at 3:00:00 PM	CEST
Saint-Petersburg	Monday, March 30, 2015 at 4:00:00 PM	MSK
Ljubljana	Monday, March 30, 2015 at 3:00:00 PM	CEST
Paris	Monday, March 30, 2015 at 3:00:00 PM	CEST
Tucson	Monday, March 30, 2015 at 6:00:00 AM	MST

ATTENDEES

Marko Komac	Managing Director OneGeology
Chris Pigram	Board Chair – CEO, Geoscience Australia
Dr Eikichi TSUKUDA	Director General, Geological Survey of Japan
Andrzej Przybycin	Director of the Polish Geological Survey
Dr Lee Allison	State Geologist and Director, Arizona Geological Survey
Dr Oleg Petrov	Director General of VSEGEI, Russian Federation
Matt Harrison	Director of Informatics, British Geological Survey
Francois Robida	Dty Head of Division, Information Systems and Technologies Division, BRGM
Dr Mosidi Makgae	Scientific Research and Programmes Manager, Council for GeoScience
Tim Duffy	OneGeology Project Manager, British Geological Survey
Virginia Hannah	Administration Coordinator, British Geological Survey

APOLOGIES

None given

AGENDA

ITEM	TIME	TITLE	LEAD	PAPER
1.	10min	Welcome and Apologies	Chair	-
2.	45min	Review of outstanding actions and matters arising – formal agreement of minutes from last Board meeting - Jan 2015	Chair	
3.	20min	Update on the developments (membership, 35IGC, Episodes...)	MK	-
4.	10min	Newsletter content (information and amendments)	MK	Draft to be prepared until 27 th March
5.	10min	Next Board telecom date (late August / early September) Week commencing 24/08/15	VH	-
6.	5min	AOB	ALL	

Outstanding Actions

Outstanding Actions from Board meeting #1 in Arizona: 22-24/01/2014					
ITEM	ACTION	LEAD	DEADLINE	STATUS	UPDATE REPORT
1.7	Matt Harrison digital object identifiers by next Board meeting	Matt Harrison	asap	OPEN	Jan 2015 update: Matt Harrison to distribute BGS DOIs.
1.19	Marko Komac to prepare the Operational Plan for outreach activities a) based on the funds available and b) possibilities if funds weren't an issue (with a support of the Admin team) for the next Board meeting	Marko Komac		ONGOING	Jan 2015 update: addressed at Agenda Item 7
1.20	Chris Pigram will make a web of all the connections of all future data	Chris Pigram	Jan 2015	OPEN	Jan 2015 update: document circulated at meeting and will be

	management components. Will ask Leslie to make a spider diagram of all the components until the next Board meeting				addressed at Agenda Item 10.
1.21	Lee Allison Get 1G map as web service in IRENA (report at the next Board meeting)	Lee Allison	Jan 2015	OPEN	Jan 2015 update: no progress. Still waiting on response from IRENA.
1.24	Marko Komac examines potential grant opportunities	Marko Komac	Jan 2015	ONGOING	Jan 2015 update: Marko Komac to work with Lee Allison to get some of the opportunities emerging in the US and the World Bank. (Lee Allison is preparing the application and coordinating potential other a opportunities with NSF)
1.26	Marko Kormac to send out reminder to ask 1G Members to send in their contacts and established links with the industry	Marko Komac	Jan 2015	ONGOING	Jan 2015 update: really poor response from Principal Members. Board Members to again discuss this issue within their regions. Chris Pigram will be addressing AMIRA in March 2015 and will be speaking with more than Australian region members, so it is important that all Members follow up with their region on Chris Pigram's presentation at AMIRA.

Outstanding Actions from 14/04/14 Board Teleconference #2 14/05/14

2.6	Lee Allison will follow up possible membership with Mexico	Lee Allison	Jan 2015	ONGOING	Jan 2015 update: Lee Allison advised that the Director General of Mexico has full authority to pay membership fees. A reminder was sent last week, to date no response has been received. Lee Allison will continue to follow up.
2.8	Marko Komac/Admin to draft a sponsorship package to be sent out to Industry and share with the board before the next meeting.	Marko Komac	Next Board Meeting	ONGOING	Jan 2015 update: This has been put on hold until Chris Pigram's Presentation at AMIRA (March 2015). Sponsorship document has been re-drafted and worked on. Prepared.
2.9	Marko Komac to speak to Luca Demicheli about Malta sharing data on the portal.	Marko Komac	31/05/14	ONGOING	Jan 2015 update: waiting on confirmation from ESRI that they will be providing another grant which will be used towards assisting Malta becoming involved in 1G. Marko Komac will follow up with ESRI re confirmation of grant.
2.11	Lee Allison will lead on the contact with the Development bank and will introduce them to Maria Glicia	Lee Allison	31/05/14		Jan 2015 update: Lee Allison advised that introductions have been made and Maria Glicia was to speak with the Development bank. This has not happened, Lee Allison to follow-up with MG
2.14	Admin will prepare and distribute a newsletter to outline the new features of the 1G portal	Admin	30/05/14		Jan 2015 update: Newsletter produced October 14 (Issue 14). Tim Duffy to update the "News" web-page

					on the 1G site.
Outstanding Actions from Board Teleconference #3 06/10/14					
3.1	Recommend the OneGeology Intellectual Property Rights (IPR) and Data Use Policy document to the Belmont Forum, for use with IPR.	Lee Allison		OPEN	Jan 2015 update: dealt with at Agenda Item 8
3.4	Circulate the questionnaire around the board so they can share with their uses if they require.	Andrzej Przybycin/Marko Komac	31/10/14	ONGOING	Jan 2015 update: this is currently on hold
NEW Actions from OneGeology Board Meeting #4 and Workshop: 19 – 21/01/2015					
4.1	Rise in Principal Membership fees from 5K€ to 10 K€	Chris Pigram/Marko Komac		NEW	Chair (Chris Pigram) with Managing Director (Marko Komac) of 1G are to develop a different model for the fee structure that captures both a membership fee and a service fee (eg 5K€ to 7K€ to cover membership fee + 3K€ to cover service fee). When this model has been developed it will be circulated to Board Members and after agreement Chris will write to Principal members.
4.2	Other potential sources of funding	Lee Allison/Marko Komac /Matt Harrison		NEW	Lee Allison and Marko Komac to identify potential short term and some longer term opportunities (Earthcube NSF and others). Marko Komac to speak with Lee Allison's business development contact re getting into foundations Matt Harrison to

					attend meeting in London with consultant who has offered a free ½ day brainstorming session re Philanthropic fundraising (n commitment for either side)
4.3	Identify opportunities and develop Project Plans	Matt Harrison/Francois Robida		NEW	Matt Harrison and Francois Robida to develop a project proposal that will facilitate the accelerated development of the 1G capability to circulate to Principal Members to seek their involvement in Collaborative Projects.
4.4	Email retention policy	Tim Duffy		NEW	Tim Duffy was asked to define and implement an email retention policy
4.5	“serving data to portal” updates – Eurasia	Marko Komac		NEW	Marko Komac to write to Oleg Petrov requesting he write to directors following up on the “serving data to portal” spreadsheet
4.6	“serving data to portal” updates – Europe	Andrzej Przybycin		NEW	Andrzej Andrzej Przybycin to follow-up with Directors in Europe Region (except Croatia)
4.7	“serving data to portal” updates – Europe	Marko Komac		NEW	Marko Komac to follow-up with Director of Croatia
4.8	“serving data to portal” updates – Asia	Eikichi TSUKUDA		NEW	Eikichi TSUKUDA to follow-up with Directors in Asia Region (except Singapore)
4.9	“serving data to portal” updates – Singapore contact	1G Admin		NEW	Current organisation listed for Singapore contact is incorrect. 1G

					Admin to follow up on who the correct contact organisation should be
4.10	Principal Membership – China	Eikichi TSUKUDA/Marko Komac		NEW	Eikichi TSUKUDA and Marko Komac to discuss approaching China re principal membership
4.11	Offer of additional resources from GSC	Lee Allison (with input from Ollie Raymond)		NEW	Lee Allison to draft email to Donna Kirkwood re offer of additional resources from GSC and request Ollie Raymond to review
4.12	Principal Membership – Canadian provinces	Lee Allison		NEW	Lee Allison to follow up with Canadian provinces re Principal Membership
4.13	Mexico joining 1G	Lee Allison		ONGOING	Lee Allison to follow up with Mexico re joining OneGeology
4.14	“serving data to portal” updates – Africa Region	Mosidi Makgae		NEW	Mosidi Makgae to follow up with Directors of Africa Region (except Senegal)
4.15	Senegal follow-up	1G Admin		NEW	1G Admin to follow-up again with Senegal. Marko Komac to prepare email and ask Francois to translate into French and have Virginia send
4.16	“serving data to portal” updates – Oceania Region	Chris Pigram		NEW	Chris Pigram to follow-up with Directors of Oceania Region and SOPAC
4.17	Updates to contacts in the “serving data to portal” spreadsheet	ALL		NEW	All Members to provide any updated contacts to Marko Komac on the “serving data to portal” spreadsheet

4.18	Missing countries on the "serving data to portal" spreadsheet	Marko Komac		NEW	Marko Komac to locate missing countries from spreadsheet
4.19	Board Membership Terms	Chris Pigram		NEW	current Chair, Chris Pigram, Oceania, to write to Maria Glicia, South American regional representative and ask if they would be willing to be Deputy Chair and outline the implications
4.20	Budgetary issues	Marko Komac/Tim Duffy/ Francois Robida		NEW	Marko Komac, Tim Duffy and Francois Robida are to develop a budget profile that accurately reflects costs known income stream and projected sources of future revenue to meet the expenses.
4.21	Outreach	Lee Allison		NEW	Lee Allison to advise whether he can provide any support through an intern via the Out Reach program
4.22	Outreach	Marko Komac		NEW	Marko Komac to refocus Out Reach Plan based on essential and high priority issues only
4.23	Legal Issues	Tim Duffy		NEW	Tim Duffy to refer this document back to Chris Luton to a) review the statement of OneGeology material and b) review IPR advice to the data provider.

Actions Closed 22/01/15 (for reference)

3.3	Task group to meet in Europe and prepare draft business model for January board meeting	Marko Komac	Jan 2015 Board meeting	CLOSED	Jan 2015 update: Draft business model prepared at Paris meeting and presented and discussed at Workshop in Canberra, Australia, January 2015.
2.3	All board members to ensure that their survey has actually paid fees to 1G for 2013-14 and 2014-15.	ALL		CLOSED	Jan 2015 update: Board noted there were some problems with some surveys, but all have paid.
2.1	Board to discuss offline a mechanism to uniform 1G portal data in relation to IPR and report to next meeting.	ALL		CLOSED update given to the meeting	Jan 2015 update: addressed at Agenda Item 5
2.4	Admin will begin to chase all other surveys that are not members of the board but whose fees are still outstanding.	ADMIN	Next Board Meeting	CLOSED	Jan 2015 update: 1G Admin to invoice Spain ASAP. Finland and Schlumberger have paid fees. Spain has reserved funds and are likely to pay double fees (2015 and 2016).
2.13	Over the next 3 months Admin will follow up on the 50 members who are not presently showing data.	Admin	Next Board Meeting	CLOSED	Jan 2015 update: this was addressed at Agenda Item 3